



SIR THOMAS RICH'S SCHOOL

Oakleaze, Gloucester

External Exams - Important Documents on SharePoint

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Dear Parent,

As your son or daughter will be taking external examinations next year, it is important that they are familiar with the regulations from JCQ and the Awarding Bodies which govern these examinations. In order to help students and parents to familiarise themselves with some of the important documents detailing these rules, we have published a collection of documents on the External Exams page on SharePoint. Students can access SharePoint from any school computer or via Remote Access; parents can access SharePoint via Parent Gateway.

While we understand that taking examinations can be a daunting experience, it is essential that candidates read and comply with these requirements because failure to do so could result in a loss of marks in exams or disqualification by Awarding Bodies. If you, or your son or daughter have any questions about any of these documents, please contact me using dd@strs.org.uk or Mr S Morgan (Examinations Officer) using sm@strs.org.uk

Documents included on the SharePoint page which students should read include:

Deadline for Retakes and Private Entry

Candidate malpractice - Examples

Candidate malpractice - Sanctions and penalties

Information for candidates - written exams (all students)

Information for candidates – coursework (GCE Projects only)

Information for candidates – NEA (all other types of coursework, practical work and orals)

Information for candidates - social media (malpractice)

Information for candidates - onscreen tests (GCSE Geology only)

Advice for Candidates (for Summer 2019 exams)

No Mobile Phones (poster)

Warning to Candidates (poster)

Please ensure that your son or daughter reads the documents which are relevant.

Kind regards,

Mr D Dempsey

Assistant Headteacher

SIR THOMAS RICH'S

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